



AFRICAN DEVELOPMENT
BANK GROUP

Republic of Liberia

**LIBERIA REVENUE AUTHORITY
P.O Box 1965
ELWA JUNCTION, PAYNESVILLE**

Monrovia, Liberia

(CONSULTING SERVICES)

NAME OF PROJECT: TECHNICAL ADVISORY ASSISTANCE AND CAPACITY BUILDING SUPPORT TO THE LIBERIA REVENUE AUTHORITY

Assignment Title: **Consultancy for Real Estate Taxation Regime**

Financing Agreement reference: **5900155014902**

Project ID No.: **P-LR-100-009**

Reference No. **LRA/TMD/RSK-TSF/04/11/20**

Issue Date: **24th November 2020**

End Date: **8th December 2020**

1. Background

The Government of Liberia through the Liberia Revenue Authority has received funding from the African Development Bank for Strengthening of the Legal Framework for Taxation. The objective of this assignment is to provide Technical and Advisory Services to the LRA in support of a fair, just and equitable real estate tax policy regime and property valuation in Liberia.

2. Job Summary/Description

The assignment will rely on secondary sources including reports and publications of the LRA, technical assistance agencies, public sector and international donor community as well as interviews with relevant stakeholders within the Real Property Sector in Liberia. Travel to remote parts of Liberia is necessary for the completion of the assignment.

3. The Scope of the Services to be performed

The Consultancy for provision of Technical and Advisory Services to the LRA in support of a fair, just and equitable real estate tax policy regime and property valuation in Liberia have the following responsibilities:

- Conduct a comprehensive review of Part VII, Chapter 20 of the Real Property Tax component of the Liberia Revenue Code and all existing regulations incorporating prevailing realities and best practices and considering Part 1, Chapter 1, Subchapters A, B and C of the General Provisions in relation to Real Property Tax, for revision

- Conduct a comparative analysis of the Local Government Act and the Revenue Code and make recommendations to determine how the Local Government Act can be implemented within the existing real property taxation framework of Liberia;
- Review and benchmark relevant best practices on real property taxation and then identify gaps, limitations and make appropriate recommendations for best-fitted tax policy and administrative reform;
- Draft needed policy and regulatory framework to promote the new instruments based on the aforementioned recommendations; and
- Provide advisory support, share best practices and perform other tasks as may be assigned by the LRA during the course of the assignment.

Minimum Qualification, Skills and Experience:

The desired expertise required from the firm or consortium of Individuals will include Specialists with background in Economics, Business Administration, Investment, Tax administration, engineering, architecture, building construction, Public Policy, International relations, and others Social Sciences. The Specialists should possess a minimum of Master's degree in the relevant subject area and at least 10 years of documented experiences in their respective areas of expertise.

Education:

- Master's Degree in Economics, Land economics, Real Estate Management, Business Administration, Investment, Tax administration, engineering, architecture, building construction, Public Policy, International relations.

Experience

- A minimum of Master degree in international relations, economics, Business Administration, Investment, tax administration, engineering, architecture, building construction, and/or other graduate studies relevant to the assignment;
- Ten years or more post degree professional experience and expertise in a strategic and technical role related and relevant to the assignment within a challenging environment.
- Experience with business strategies, policy and operations, support and deployment;
- Excellent written and oral communication skills.
- Demonstrated leadership ability, team management, and interpersonal skills.
- Excellent analytical and abstract reasoning skills, plus excellent organization skills.
- Must possess problem solving skills and ability with vision to stimulate extraordinary performance from the team, establish clear directions, set stretching objectives and be able to bring out the best in people.
- Proven ability to foster close cooperative relationships with cross-functional teams across LRA.
- Possess experience of working with people from diverse backgrounds.

- Ability to effectively prioritize and execute requirements in a high-pressure and constrained environment.

Language:

- Excellent ability to communicate clearly in written and spoken English.

Duty Station: Monrovia
Start Date: TBA
End Date: TBA
Duration of Assignment: Three (3) Months
Selection Method: Consultant Qualifications Selection (CQS)

The Project Management Unit of the Liberia Revenue Authority now invites eligible firms/Consortium of Individuals to indicate interest in providing these services, by providing an Expression of Interest clearly demonstrating a thorough understanding of the assignment. Interested Consultants should provide updated Curriculum Vitae (CV) and relevant documents indicating that they have the required qualifications and relevant experience to perform the services.

Eligibility criteria, establishment of the short-list and the selection procedure shall be in accordance with the African Development Bank's *"Procurement Policy Framework for Bank Group Funded Operations"* October 2015, which is available on the Bank's website at <http://www.afdb.org>.

Further information can be obtained at the address below during office hours, i.e. from 0900 to 1700 hours (GMT) on working days.

Expressions of interest must be delivered in a written form to the address below (in person, or by mail or email) by 8th of December 2020 @ 1600 hours (GMT).

Consultancy for Real Estate Taxation Regime
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