



**Invitation for Bids (IFB)  
National Competitive Bidding  
Procurement of Scratch Cards (re-tender)  
IFB No. LRA/NCB/004/020-021**

1. The Liberia Revenue Authority (LRA) has received funds from the Government of Liberia through budgetary allocations and intends to use portion of it to fund eligible payment under the contract for the Procurement of **SCRATCH CARDS** for the fiscal year 2020/2021.
2. This bidding covers the Supply of Scratch Cards to the LRA as Fully detailed under Section V- Technical Specification as indicated below:

Lot	Description	Quantity
1	Orange Scratch cards (US\$5.00 denomination)	4,000 pcs
2	Lonestar MTN Scratch cards (US\$5.00 denomination)	6,000 pcs

3. The LRA now invites sealed bids from all **eligible and qualified vendors** for the Supply and Delivery of **SCRATCH CARDS**. Bidding will be conducted through the National Competitive Bidding (NCB) procedures as specified in the **PPC Act** and is open to all eligible bidders.
4. Interested eligible bidders may obtain further information from  
**Lovetta W. J. Williams,**  
**Liberia Revenue Authority Headquarters**  
**Basement Floor**  
**ELWA Junction Paynesville, Liberia Tel: 231-(0886) -676046**  
**Email: [lovetta.johns@lra.gov.lr](mailto:lovetta.johns@lra.gov.lr) and [procurement@lra.gov.lr](mailto:procurement@lra.gov.lr)**
5. **Qualifications requirements:** All bids must be accompanied by;
  - A bid security (in the form of a **Managers Check/Bank Guarantee**)
  - Current tax clearance and Current business registration
  - PPCC Vendors Registrar
  - Submission of Company Profile
  - Proof of Similar goods supplied
6. Bids must be delivered to the address below on or before **Wednesday, December 30, 2020 at 2:00 p.m.**  
**Procurement Section**  
**Liberia Revenue Authority Headquarters**  
**Basement Floor ELWA Junction**  
**Paynesville, Liberia**
7. Bids shall be valid for a period of **Ninety (90) days** after the deadline of bid submission. All Bids must be accompany by Bid Security of USD500.00 (**Five Hundred United State Dollars**) and shall be valid for the period of **Ninety (90) days** after the Tender validity period.


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8. Bids will be opened on **Wednesday, December 30, 2020 at 2:00 p.m.**, in the presence of bidders' representatives who choose to attend, at the address below.  
**LRA Headquarters, Basement Floor**  
**ELWA Junction Paynesville, Liberia**
9. A complete set of Bidding Document in **English** may be picked up by interested bidders from the procurement section at LRA headquarters, Basement Floor between 9:00 am to 3:00 pm daily.
10. A Pre- Bid meeting will be held at the conference room of the LRA Headquarters, Basement Floor on **Wednesday, December 16, 2020 at 12:00 noon** to answer questions relevant to the bidding process.
11. **Bids must be submitted both in hard and electronic copies.** Electronic bid should be submitted through the link: [procurement@lra.gov.lr](mailto:procurement@lra.gov.lr). Late bids will be rejected and returned unopened.
12. All bids must be clearly marked with the address indicated below.
13. The address is:  
**Procurement of Scratch Cards,**  
**Ref: IFB No. LRA/NCB/004/020-021**  
**Liberia Revenue Authority**  
**LRA Headquarters,**  
**Basement Floor**  
**ELWA Junction,**  
**Paynesville, Liberia**  
**Tel: 231-(0886) -676046**  
**Email: [lovetta.johns@lra.gov.lr](mailto:lovetta.johns@lra.gov.lr) and [procurement@lra.gov.lr](mailto:procurement@lra.gov.lr)**
14. The Liberia Revenue Authority reserves the right to reject or accept any bid submitted and to annul the entire process at any time for reasons to be communicated to bidders without incurring any liability.

Signed:

  
 Aaron B. Kollie  
**Deputy Commissioner General**  
**Administrative Affairs**

Signed:

  
 Lovetta W.J. Williams  
**Procurement Officer-in-**  
**charge**