

Clearing Procedures for Sea Freight Shipments



- 1 Registration of declaration by declaration.
- 2 Immediately after registration of declaration, SELECTIVITY is triggered automatically and declaration is selected either GREEN or BLUE or YELLOW or RED.
- 3 Declarant prints hard copy of declaration, attach all supporting documents and lodge documents with Customs for compliance check.
- 4 Customs conducts a compliance check of the declaration, including supporting documents, and issues assessment notice to declarant for payment of Customs duties and taxes.
- 5 Declarant proceeds to make payment to Bank.
- 6 After payment of all assessed customs duties and taxes, customs issues release to the terminal operator for release of goods to consignee or agent.
- 7 Consignee/broker proceeds to the terminal operator to take delivery of cargo.
- 8 Goods are exited from the port. Where the importer is selected for inspection, Step 7 is skipped and taken for physical inspection before customs clearance.
- 9 Physical inspection of goods takes place.
- 10 Where infractions are established from the goods inspection, additional taxes and additional penalties are paid before release of goods from the port.



Required Supporting Documents for Sea Freight Shipments

1. Bill of Lading

2. Detailed Commercial Invoice/s

3. Packing List

4. Tax Clearance

This list is not exhaustive and you may be required to furnish permits or certificates for specific products,

i.e., title certificates for used motor vehicles, sanitary and phytosanitary certificates, certificate of origin for goods originating from a preferential trade area, etc.

It is mandatory that every importer has a TAX IDENTIFICATION number (TIN) which is used to make a Customs declaration.



0888-572-572
0770-572-572



www.lra.gov.lr
info@lra.gov.lr