



**Section I. Invitation for Bid**  
**National Competitive Bidding**  
**Procurement and Supply of Laptop Computers**  
**IFB No. LRA/NCB/002/2021**

1. The Liberia Revenue Authority (LRA) has received funds from the Government of Liberia through budgetary allocations and intends to apply part of it to fund eligible payments under the contract for **Procurement of Laptop Computers** for its FY - 2021 operations.
2. This procurement covers **Procurement and Supply of Laptop Computers** under a single lot as indicated below:

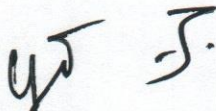
No	Item Description	Quantity
1	Laptop Computers	20 Pieces

3. The Liberia Revenue Authority now invites sealed bids from eligible and qualified bidders for the **Procurement and Supply of Laptop Computers**
4. Bidding will be conducted through the National Competitive Bidding (NCB) procedures specified in the PPCA and approved by the PPCC, and is open to all eligible bidders.
5. Interested eligible bidders may obtain further information from the below address within the hours of 9:30 am to 3:30pm

**Lovetta W.J. Williams**  
**Liberia Revenue Authority Headquarters**  
**ELWA Junction**  
**Paynesville, Liberia**  
**Tel: 231-(0886) – 676-046**  
**Email: [lovetta.johns@lra.gov.lr](mailto:lovetta.johns@lra.gov.lr)**

6. Qualification requirements include the following:
  - A bid security (in the form of Managers Check/Bank Guarantee)
  - A valid Tax Clearance Certificate and Valid Business Registration
  - Must registered on the PPCC vendor registry
  - Company profile
  - Names of current past/clients and their contact details
  - Proof of similar goods provided
7. Bids must be delivered to the address below on or before **Friday, October 29, 2021 at 2:00pm**. Bids shall be valid for a period of **Ninety (90) days** after the deadline of bid submission.
8. A complete set of Bidding Document in **English** may be pickup at the cost **US\$25.00** by interested bidders at LRA Headquarters between 9:30 am & 3:30 pm daily.

9. A pre-bid meeting will be held at the conference room of the LRA Headquarters, Basement Floor on **Friday, October 15, 2021 at 2:00 pm** to answer questions relevant to the Bidding process.
10. All bids must be clearly marked with the address indicated below.
11. Bids will be opened on **Friday, October 29, 2021 at 2:00pm**, in the presence of bidders' representatives who choose to attend, at the address below:
12. **Bids must be submitted both in hard and electronic copies.** Electronic bid should be submitted through this link: [procurement@lra.gov.lr](mailto:procurement@lra.gov.lr) . Late bids will be rejected and returned unopened.
13. **The most responsive Bidder will be issued Framework Contracts**
14. The address is:  
**Procurement and Supply of Laptop Computers**  
**Ref: IFB No. LRA/NCB/002/2021**  
**Liberia Revenue Authority, Headquarters**  
**Paynesville, Liberia**  
**Tel: 231-(0886) -676-046 Email: [lovetta.johns@lra.gov.lr](mailto:lovetta.johns@lra.gov.lr) and [procurement@lra.gov.lr](mailto:procurement@lra.gov.lr)**
15. The Liberia Revenue Authority reserves the right to reject or accept any bid submitted and to annul the entire process at any time for reasons to be communicated to bidders without incurring any liability.



Aaron B. Kollie  
Deputy Commissioner General Adm.  
Affairs



Lovetta W.J. Williams  
Manager/Procurement Section