



**Section I. Invitation for Bid**  
**National Competitive Bidding**  
**Procurement of Generator Servicing and Spare Parts**  
**IFB No. LRA/NCB/003/2022**

1. The Liberia Revenue Authority (LRA) has received funds from the Government of Liberia through budgetary allocations and intends to apply part of it to fund eligible payments under the contract for **Procurement of Generator Parts & Lubricants** for its FY 2022 operations.
2. This procurement covers **Procurement of Spare Parts, Regular Servicing Parts and Supply of Lubricants** under three separate lots as indicated below;

<b>LOT 1-Regular Servicing Parts</b>		
1	300 KVA <b>SDMO</b> Generators Servicing Parts	Various
2	200 KVA <b>SDMO</b> Generator Servicing Parts	Various
3	20KVA <b>Perkins</b> Generator Servicing Parts	Various
4	16.5KVA <b>Perkins</b> Generator Servicing Parts	Various
5	15 KVA <b>Perkins</b> Generator Servicing Parts	Various
6	6.5 KVA <b>Perkins</b> Generator Servicing Parts	Various
7	30KVA <b>Perkins</b> Generator Servicing Parts	
<b>LOT 2-Supply of Spare Parts</b>		
1	300 KVA <b>SDMO</b> Generators Spare Parts	Various
2	200 KVA <b>SDMO</b> Generator Spare Parts	Various
3	20KVA <b>Perkins</b> Generator Spare Parts	Various
4	16.5KVA <b>Perkins</b> Generator Spare Parts	Various
5	15 KVA <b>Perkins</b> Generator Spare Parts	Various
6	6.5 KVA <b>Perkins</b> Generator Spare Parts	Various
7	30 KVA <b>Perkins</b> Generator Spare Parts	Various
<b>LOT 3-Supply of Lubricants</b>		
1	Engine Oil (15W40)	gals
2	Coolant	gals

3. The Liberia Revenue Authority now invites sealed bids from eligible and qualified bidders for the supply of **Regular Servicing Parts, Lubricants & Spare Parts**.
4. Bidding will be conducted through the National Competitive Bidding (NCB) procedures specified in the PPCA and approved by the PPCC, and is open to all eligible bidders.
5. Interested eligible bidders may obtain further information from the below address within the hours of 9:30 am to 3:30pm  
**Lovetta W.J. Williams**  
**Liberia Revenue Authority Headquarters**  
**ELWA Junction**  
**Paynesville, Liberia**  
**Tel: 231-(0886) – 676-046**  
**Email: [lovetta.john@lra.gov.lr](mailto:lovetta.john@lra.gov.lr)**
6. Qualification requirements include the following:
  - A bid security (in the form of Managers Check and Bank Guarantee)

- A valid Tax Clearance Certificate
  - A valid Business Registration with activity code C3314
  - Must registered on the PPCC vendor registry
  - Company profile
  - Names of current/past clients and their contact details
  - Proof of similar goods supplied
7. Bids must be delivered to the address below on or before **Friday, February 25, 2022 at 2:00pm**. Bids shall be valid for a period of **Ninety (90) days** after the deadline of bid submission.
  8. A complete set of Bidding Document in **English** may be pickup at nonrefundable cost of **\$25.00** by interested bidders at LRA Headquarters between 9:30 am & 2:00 pm daily.
  9. A pre-bid meeting will be held at the conference room of the LRA Headquarters, Basement Floor on **Thursday, February 10, 2022 at 2:00 pm** to answer questions relevant to the Bidding process.
  10. All bids must be clearly marked with the address indicated below.
  11. Bids will be opened on **February 25, 2022 at 2:00pm**, in the presence of bidders' representatives who choose to attend, at the address below:
  12. **Bids must be submitted both in hard and electronic copies**. Electronic bid should be submitted through this link: [procurement@lra.gov.lr](mailto:procurement@lra.gov.lr). Late bids will be rejected and returned unopened.
  13. **The most responsive Bidder will be issued a Framework Contracts**.
  14. The address is:  
**Supply of Generator Parts & Lubricants**  
**Ref: IFB No. LRA/NCB/003/2022**  
**Liberia Revenue Authority, Headquarters**  
**Paynesville, Liberia**  
**Tel: 231-(0886) -676-046**  
**Email: [lovetta.johns@lra.gov.lr](mailto:lovetta.johns@lra.gov.lr) and [procurement@lra.gov.lr](mailto:procurement@lra.gov.lr)**
  15. The Liberia Revenue Authority reserves the right to reject or accept any bid submitted and to annul the entire process at any time for reasons to be communicated to bidders without incurring any liability.

Signed



Lovetta W.J. Williams  
Manager/Procurement Section

Approved



Aaron B. Kollie  
Deputy Commissioner General Adm. Affairs