



**CUSTOMS DECLARATION FORM (FORM OR101)  
CURRENCY & OTHER GOODS  
CUSTOMS DEPARTMENT**

**Each arriving traveler must complete this form. Parents should complete form for travelers below 12 years old who have baggage**

**(USE BLOCK LETTERS)**

Departure		Arrival	
First	Middle	Last	
Nationality		Flight/Ship/Car No.	
Address in Liberia		Contact Tel. #	
Passport No.	Issued Date	Expiry Date	
Do you have items in excess of the general exemptions? If yes, please declare to Customs			
		YES	NO
Do you have items to declare? YES NO			
If yes, please list item (s) below:			
_____			
_____			
_____			
Do you have precious stones and/or minerals to declare?			
Do you have foreign currency in excess of US\$10,000.00 or its equivalent? YES NO			
If yes, please state amount:			

**FOREIGN CURRENCY (Including US Dollars)**

Every person who physically transports, mails, or ships, or causes to be physically transported, mailed, shipped or received currency or other monetary instruments in an amount exceeding **US \$10,000 (or its equivalent in any other foreign currency) into Liberia** must declare at port of entry/ departure.

**Section 1731. FAILURE TO DECLARE CURRENCY OR BEARER NEGOTIABLE INSTRUMENTS**

- (a) Every person commits an offense who fails to declare currency or bearer negotiable instruments as required by Section 1442.
- (b) Every person who commits an offense against this Section is liable to a fine consistent with regulation, in addition to criminal or other sanctions of 33% of the total value of the currency or bearer negotiable instruments.

**GENERAL EXEMPTIONS FROM IMPORT DUTIES**

100.07 as personal effects for the personal use of persons arriving from abroad provided that no person may import free of duty tobacco in amounts exceeding 200 sticks or cigarettes or 25 sticks or cigar or 250 grams smoking tobacco, or alcoholic beverages exceeding 1 liter portable spirit, 1 liter wine, or perfumes exceeding 100 gram of toilet water exceeding ½ liter when brought in by an adult person or other goods in accompanied baggage of not more than two suit cases when accepted as such by the Customs authorities and imported by or for the account of any citizen of Liberia arriving from abroad (Second Schedule, Customs Revenue Code, 100.02 to 100.06)

**SOMETHING TO DECLARE**

ALL PERSONS TRAVELING WITH COMMERCIAL ITEMS AND ITEMS IN EXCESS OF THE ABOVE EXEMPTIONS MUST DECLARE SUCH ITEMS Duty, GST, and other taxes as applicable by the Customs Tariff Code must be paid to the named depository prior to the release of items. All receipts and invoices must be presented to the Customs Officers on request.

**PRECIOUS STONES AND MINERALS**

Travelers departing from Liberia in possession of any precious stones and/or minerals must declare such items to customs. Travelers in possession of any diamonds are also subject to the Kimberly Process.

**CONTROLLED SUBSTANCES**

The importation of controlled substances (narcotics, chemicals, prescription, medicines not accompanied by a prescription, fire arms & ammunitions, etc.) regardless of amount is a violation of Liberian law.

**AGRICULTURAL LAND WILDLIFE PRODUCTS**

The importation of live animals or plants must be covered by the veterinary certificate or the phytosanitary certificate respectively of the exporting country

**NOTHING TO DECLARE**

All persons with nothing to declare will go through the normal arrival formalities at the airport. It is a criminal offense to conceal goods or make a false declaration.

**UNACCOMPANIED BAGGAGE**

Unaccompanied baggage will be deposited in the Cargo Room at the RIA or other border points under Customs Supervision. These include all gifts and commercial items or samples. If the Owner of any unaccompanied baggage wishes to claim the exemption from duty for which he would be eligible if such baggage were accompanied, he must fill in accurately and legibly the passenger unaccompanied Baggage Declaration Form.

**RESTRICTED GOODS**

Certain goods may only be imported provided one is in possession of necessary authority/permit. Some of such goods include: pharmaceuticals (medicines), chemicals, animals, plants and their products.

**TAX AND DUTY DETERMINATION**

The Customs Officer will assess the amount of duties and taxes to be paid using the Customs Tariff Code. A copy of the Code is posted on the wall in the entrance of the Customs House.

**INSTRUCTION**

- Passengers with commercial goods to declare – **RED CHANNEL**
- Passengers with personal articles to declare – **ORANGE CHANNEL**
- Passengers without anything to declare – **GREEN CHANNEL**

**NB: Customs Forms are available at the counter in the arrival hall. When in doubt, please consult the Customs Officer-in-Charge.**

**SECTION 90 – TAX EVASION**

Offense classified as felony. Any person who willfully evades or defeats any tax imposed under any of the provisions of the Tax Code, or payment thereof, shall be guilty of a felony and upon conviction, in addition to any other sanctions provided by law, shall be fined not more than \$200,000.00 or imprisoned not more than 5 years or both. Additional penalties for untrue declaration may apply pursuant to Section 1725 – FALSE STATEMENT OR DECLARATIONS of the Revenue Code.

<b>SIGN BELOW AFTER YOU HAVE READ NOTICE</b>	
I have read the above notice and made a truthful declaration.	
Signature: _____	Date: _____ MM / DD / YYYY
<b>FOR OFFICIAL USE ONLY. DON NOT WRITE BELOW THIS LINE</b>	
Customs Official Stamp	Signature: _____ Date: _____ MM/ DD / YYYY