



Deputy Commissioner General
Administrative Affairs



LRA/SGB-DCGAA/lwjw/12-563/2022

**Invitation for Bids (IFB)
National Competitive Bidding
Procurement of Scratch Cards
IFB No. LRA/SBA/NCB/004/2023**

1. The Liberia Revenue Authority (LRA) has received funds from the Government of Liberia through budgetary allocations and intends to use portion of it to fund eligible payment under the contract for the Procurement of **SCRATCH CARDS** for the fiscal year 2023.
2. This bidding covers the Supply of Scratch Cards to the LRA as Fully detailed under Section V- Technical Specification as indicated below:

Lot	Description	Quantity
1	Orange Scratch cards (US\$5.00 denomination)	2,820pcs
	Orange Scratch Cards(US\$25.00 denomination)	36pcs
2	Lonestar MTN Scratch cards (US\$5.00 denomination)	2,820pcs
	Lonestar MTN Scratch Cards (US\$ 10.00 denomination)	90pcs

3. The LRA now invites sealed bids from all **eligible and qualified vendors** for the Supply and Delivery of **SCRATCH CARDS**. Bidding will be conducted through the National Competitive Bidding (NCB) procedures as specified in the **PPC Act 2010** and is open to all eligible bidders.
4. Interested eligible bidders may obtain further information from
Lovetta W.J. Williams,
Liberia Revenue Authority Headquarters
Basement Floor
ELWA Junction Paynesville, Liberia Tel: 231-(0886) -676046
Email: lovetta.johns@lra.gov.lr and procurement@lra.gov.lr
5. **Qualification's requirements:** All bids must be accompanied by;
 - A Bid Securing Declaration Form
 - Current Tax Clearance and Current Business registration with activity code **J6190**
 - Must be registered on the PPCC Vendors Registrar
 - Submission of Company Profile
 - Proof of Similar goods supplied
6. Bids must be delivered to the address below on or before **Wednesday, January 18, 2023 at 11:00 am.**
Procurement Section
Liberia Revenue Authority Headquarters
Basement Floor ELWA Junction
Paynesville, Liberia

7. Bids shall be valid for a period of **Ninety (90) days** after the deadline of bid submission.
8. Bids will be opened on **Wednesday, January 18, 2023 at 11:00 am** in the presence of bidders' representatives who choose to attend, at the address below.
**LRA Headquarters, Basement Floor
ELWA Junction Paynesville, Liberia**
9. A complete set of Bidding Document in **English** may be picked up by interested bidders from the Procurement Section at a non-refundable cost of **US\$25.00** beginning **Wednesday, December 21, 2022** from the LRA Headquarters, Basement Floor between 9:30 am to 3:30 pm daily.
10. A Pre- Bid meeting will be held at the conference room of the LRA Headquarters, Basement Floor on **Thursday, January 5, 2023 at 2:00 pm** to answer questions relevant to the bidding process.
11. **Bids must be submitted both in hard and electronic copies.** Electronic bid should be submitted through the link: procurement@lra.gov.lr Late bids will be rejected and returned unopened.
12. **The most responsive Bidder will be issued a Framework Contract.**
13. All bids must be clearly marked with the address indicated below.
14. The address is:
**Procurement of Scratch Cards,
Ref: IFB No. LRA/SBA/NCB/004/2023
Liberia Revenue Authority
LRA Headquarters,
Basement Floor
ELWA Junction,
Paynesville, Liberia
Tel: 231-(0886) -676046
Email: lovetta.johns@lra.gov.lr and procurement@lra.gov.lr**
15. **The Liberia Revenue Authority reserves the right to reject or accept any bid submitted and to annul the entire process at any time for reasons to be communicated to bidders without incurring any liability.**

Signed:



Lovetta W. J. Williams
Procurement Manager

Signed:



Samuel G. Bennett, Jr.
Acting Deputy Commissioner
General Administrative Affairs