



Section I. Letter of Invitation to Bid
National Competitive Bidding
Procurement of Coaster Bus
IFB No. LRA/MFDP-Proj/NCB/001/2023

1. The Liberia Revenue Authority (LRA) has received funds from the Government of Liberia through budgetary allocations and intends to use portion of it to fund eligible payments under the contract for **PROCUREMENT OF COASTER BUS** for its FY-2023 operations.
2. This procurement covers **Procurement of Coaster Bus** under one lot, as indicated below;

No.	Item Description	Quantity	Specification
1	Procurement of Coaster Bus	1pc	To be provided in the Bidding Document

3. The Liberia Revenue Authority now invites sealed bids from eligible and qualified bidders for the **Procurement of Coaster Bus**.
4. Bidding will be conducted through the National Competitive Bidding (NCB) procedures specified in the PPCA and approved by the PPCC, and is open to all eligible bidders.
5. A complete set of Bidding Document in **English** may be pickup at the cost **US\$25.00** by interested bidders at LRA Headquarters on **Monday, December 18, 2023** between 9:30 am & 3:30 pm daily.
6. Interested eligible bidders may obtain further information from the below address within the hours of 9:30 am to 3:30pm
Lovetta W.J. Williams
Basement Floor
Liberia Revenue Authority Headquarters
ELWA Junction
Paynesville, Liberia
Tel: 231-(0886) – 676-046
Email: lovetta.johns@lra.gov.lr
7. Qualification requirements include the following:
 - A bid security (in the form of Managers Check/Bank Guarantee)
 - A valid Tax Clearance Certificate and valid Business Registration Certificate (must registered with Business Code: **G4510**)
 - Prove of registration on PPCC vendor registry



- Company profile
 - Proof of supply of similar good rendered
 - Proof of clients & contracts
8. Bids must be delivered to the address below on or before **Monday, January 15, 2024 at 2:00pm**. Bids shall be valid for a period of **Ninety (90) days** after the deadline of bid submission.
 9. A pre-bid meeting will be held at the conference room of the LRA Headquarters, Basement Floor on **Wednesday, January 3, 2024 at 2:00 pm** to answer questions relevant to the Bidding process.
 10. Bids will be opened on **Monday, January 15, 2023 at 2:00pm, in the Conference Room on the Basement Floor of the LRA Headquarter** in the presence of bidders' representatives who choose to attend, at the address below:
 11. **Bids must be submitted both in hard and electronic copies**. Electronic bid should be submitted through this link: procurement@lra.gov.lr. Late bids will be rejected and returned unopened. All bids must be clearly marked with the address indicated below
 12. **The most responsive Bidder will be issued Framework Contracts**
 13. The address is: **Procurement of Coaster Bus**
Ref: IFB No. LRA/MFDP-Proj/NCB/001/2023
Liberia Revenue Authority, Headquarters
Paynesville, Liberia
Tel: 231-(0886) -676-046
Email: lovetta.johns@lra.gov.lr and procurement@lra.gov.lr
 14. The Liberia Revenue Authority reserves the right to reject or accept any bid submitted and to annul the entire process at any time for reasons to be communicated to bidders without incurring any liability.

Signed


 Lovetta W.J. Williams
 Manager/Procurement

Approved

 12/18
 Samuel G. Bennett Jr.
 Deputy Commissioner General
 Administrative Affairs