



**Invitation for Bids (IFB)
National Competitive Bidding
Procurement of Computers
IFB No./LRA/NCB/003/2024**

1. The Liberia Revenue Authority (LRA) has received funds from the Government of Liberia and intends to use portion of it to fund eligible payment under the contract for the procurement of **Computers** for its FY 2024 operations.
2. This procurement covers **Supply of Desktop and Laptop Computers** under one lot as indicated below:

Supply of Desktop and Laptop Computers		
No	Item Description	Quantity
1	Desktop Computers	2 Sets
2	Laptop Computers	13Pcs

3. The LRA now invites sealed bids from eligible and qualified bidders for the supply and delivery of **Desktop and Laptop Computers**.
4. Bid will be conducted through the National competitive Bidding (NCB) procedures specified in the PPCA 2010 and approved by the PPCC, and is open to all eligible bidders.
5. Interested eligible bidders may obtain further information from the below address within the hours of 9:30am to 3:30pm

Lovetta W. J. Williams
Liberia Revenue Authority
Basement
ELWA Junction,
Monrovia, Liberia
Tel: 231-(0886) -676-046
Email: lovetta.johns@lra.gov.lr

6. **Qualifications requirements:** All bids must be accompanied by;
 - A Bid Security (in the form of a **Manager Check/Bank Guarantee**)
 - Current/Valid Tax Clearance
 - Valid Business Registration Certificate (With Code – **G4741**)
 - Proof of similar goods been supplied.
 - PPCC's vendor registration certificate.
 - Company Profile
 - List of currents and past clients and their contact details

7. Bids must be delivered to the address below on or before **Monday, August 12, 2024, 1:00pm**. Bids shall be valid for a period of **Ninety (90)** after the deadline of bid submission.
8. All Bids must be accompanied by Bid Security of **USD500.00 (Five Hundred United State Dollars)** and shall be valid for the period of **Ninety (90) days** after the Tender validity period.
9. A complete set of Bidding Document in **English** may be picked by interested bidders from the Procurement Section at LRA headquarters, Basement floor from **Monday, July 15, 2024** between **9:30 am & 3:30 pm daily** at a non-refundable cost of \$25.00
10. Bids will be opened on **Monday, August 12, 2024 at 1:00pm**, in the presence of bidders' representatives who choose to attend, at the address below.
LRA Headquarters
Basement Floor
ELWA Junction,
Paynesville, Liberia
11. **Bids must be submitted both in hard and electronic copies.** Electronic bid should be submitted through the link: procurement@lra.gov.lr. Late bids will be rejected and returned unopened.
12. All bids must be clearly marked with the address indicated below.
Procurement of Computers.
Ref: IFB No./LRA/NCB/003/2024
Liberia Revenue Authority
Basement Floor
ELWA Junction,
Monrovia, Liberia
Tel: 231-(0886) -676-046
Email: lovetta.johns@lra.gov.lr and procurement@lra.gov.lr.

Signed:



Lovetta W. J. Williams
Procurement Manager

Approved:



Samuel G. Bennett, Jr.
Deputy Commissioner
General Administrative Affairs

