



Invitation for Bids (IFB)
National Competitive Bidding
Procurement of Cleaning Materials
IFB No./LRA/NCB/007/2024

1. The Liberia Revenue Authority (LRA) has received funds from the Government of Liberia through budgetary allocations and intends to use portion of it to fund eligible payment under the contract for the procurement of **CLEANING MATERIALS** for the fiscal year 2024.
2. This bidding covers the Supply of Cleaning Materials for the LRA. Full detail will be provided in the Technical Specification.

No	Description	Quantity
1	Supply of Cleaning Materials	Assorted

3. The LRA now invites sealed bids from **eligible and qualified bidders** for the Supply and Delivery of **CLEANING MATERIALS**. Bidding will be conducted through the National Competitive Bidding (NCB) procedures as specified in the **PPC Act 2010** and is opened to all eligible bidders.
4. A complete set of Bidding Document in **English** may be picked by interested bidders from the Procurement Section at LRA headquarters, Basement floor from **Monday, July 8, 2024** between **9:30 am & 3:30 pm** daily at a nonrefundable cost of \$25.00
5. Interested eligible bidders may obtain further information from
Lovetta W. J. Williams
Liberia Revenue Authority LRA Headquarters
Basement Floor
ELWA Junction Paynesville,
Liberia Tel: 231-(0886) -676-046
Email: lovetta.johns@lra.gov.lr
5. **Qualifications requirements:** All bids must be accompanied by;
 - A bid security in the form of a **Managers Check/Bank Guarantee**
 - Current Tax Clearance
 - Current Business Registration with activity Code:(**G-4773**)
 - Proof of Register on the PPCC Vendors Registrar
 - Copy of company profile
 - Proof of similar goods supplied including contracts of current and previous clients
 - Ability to Pre-finance
6. Bids must be delivered to the address below, on or before **Monday, July 22, 2024** at **2:00pm**.

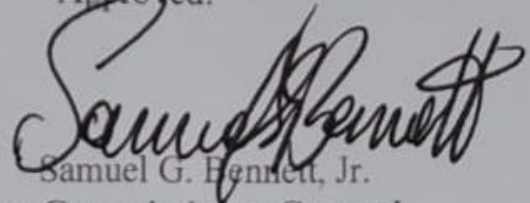
7. Bids shall be valid for a period of **Ninety (90) days** after the deadline of bid submission. All Bids must be accompanied by Bid Security of **USD500.00 (Five Hundred United State Dollars)** and shall be valid for the period of **Ninety (90) days** after the Tender validity period.
8. Bids will be opened on **Monday, July 22, 2024 at 2:00pm**, in the presence of bidders' representatives who choose to attend, at the address below.
9. **Bids must be submitted both in hard and electronic copies.** Electronic bid should be submitted through the link: procurement@lra.gov.lr. Late bids will be rejected and returned unopened.
12. **The most responsive Bidder will be issued a framework Contract.**
13. All bids must be clearly marked with the address indicated below.
14. The address is:
Procurement of Cleaning Materials,
Ref: IFB No. LRA/NCB/007/2024
Liberia Revenue Authority, LRA Headquarters,
Basement Floor, ELWA Junction, Paynesville, Liberia
Tel: 231-(0886) -676-046
Email: lovetta.john@lra.gov.lr and procurement@lra.gov.lr
15. The Liberia Revenue Authority reserves the right to reject or accept any bid submitted and to annul the entire process at any time for reasons to be communicated to bidders without incurring any liability.

Signed:



Lovetta W. J. Williams
Procurement Manager

Approved:



Samuel G. Bennett, Jr.
Deputy Commissioner General
Administrative Affairs