



**Invitation to Bids (IFB)  
National Competitive Bidding  
Supply of Petroleum Products  
IFB No./LRA/SBA/NCB/001/2024**

- The Liberia Revenue Authority (LRA) has received funds from the Government of Liberia through budgetary allocations and intends to use portion of it to fund eligible payment under the contract for the **Supply of Petroleum Products** for the fiscal year 2024.
- This bidding covers the Supply of Petroleum Products to the LRA in lots full detail will be stated in the Technical Specification

| Lot | Products    | Description                          | Quantity    |
|-----|-------------|--------------------------------------|-------------|
| 1a  | Gasoline    | Coupons                              | 11,500 gals |
| 1b  | Diesel Fuel | Coupons                              | 8,000 gals  |
| 2   | Diesel Fuel | Bulk Fuel to be Transported by Truck | 21,000 gals |

- The LRA now invites sealed bids from all **eligible and qualified bidder** for the Supply of Petroleum. Bidding will be conducted through the National Competitive Bidding (NCB) procedures as specified in the **PPC Act 2010** and is opened to all eligible bidders.
- A complete set of Bidding Document in **English** may be picked up by interested bidders from the Procurement Section at LRA headquarters at a nonrefundable cost of **US\$25.00**, beginning July 5, 2024 between 9:30am & 3:30pm daily.
- Interested eligible bidders may obtain further information from  
**Lovetta W.J. Williams,  
Liberia Revenue Authority Headquarters  
Basement Floor  
ELWA Junction, Paynesville,  
Liberia Tel: 231-(0886) -676-046  
Email: [lovetta.johns@lra.gov.lr](mailto:lovetta.johns@lra.gov.lr)**
- Qualifications requirements:** All bids must be accompanied by;
  - A bid security (in the form of a **Managers Check/Bank Guarantee**)
  - Current Tax Clearance
  - Current Business Registration with business activity code: G4661
  - Proof of registration PPCC Vendors Registrar
  - Submission of Company Profile and lists of current Clients with contact details
  - Proof of Similar services render
  - List of services stations in the fifteen counties (Please put fueling Stations in Chronological Order by County)
- Bids must be delivered to the address below on or before **Friday July 19, 2024 at 1:00pm**.
- Bids shall be valid for a period of **Ninety (90) days** after the deadline of bid submission. All Bids must be accompanied by Bid Security of **US\$500.00 (Five Hundred United State Dollars)** and shall be valid for the period of **Ninety (90) days** after the deadline of submission.
- Bids will be opened on **Friday, July 19, 2024 at 1:00pm**, in the presence of bidders' representatives who choose to attend, at the address below.
- Bids must be submitted both in hard and electronic copies.** Electronic bid should be submitted through the link: [procurement@lra.gov.lr](mailto:procurement@lra.gov.lr). Late bids will be rejected and returned unopened.
- The most responsive Bidder will be issued a Framework Contract**
- All bids must be clearly marked with the address indicated below.  
**Supply of Petroleum Products  
Ref: IFB No. LRA/SBA/NCB/002/2024  
Liberia Revenue Authority  
LRA Headquarters,  
Basement Floor  
ELWA Junction,  
Paynesville, Liberia  
Tel: 231-(0886) -676046  
Email: [lovetta.johns@lra.gov.lr](mailto:lovetta.johns@lra.gov.lr) and [procurement@lra.gov.lr](mailto:procurement@lra.gov.lr)**
- The Liberia Revenue Authority reserves the right to reject or accept any bid submitted and to annul the entire process at any time for reasons to be communicated to bidders without incurring any liability.

Signed  
  
 Lovetta W.J. Williams  
 Procurement Manager

Approved  
  
 Samuel G. Bennett Jr.  
 Acting Deputy Commissioner General  
 Administrative Affairs