



Invitation to Bid
National Competitive Bidding
Procurement of Scratch Cards
IFB No. LRA/SBA/NCB/008/2024

1. The Liberia Revenue Authority (LRA) has received funds from the Government of Liberia through budgetary allocations and intends to use portion of it to fund eligible payments under the contract for **PROCUREMENT OF SCRATCH CARDS** for its FY-2024 operations.
2. This procurement covers **Procurement of SCRATCH CARDS** separated under three (3) lots as indicated below;

Lots	Description	Quantity	Location
1	Lonestar Scratch Cards (US\$5.00 Denomination)	1,600 pcs	To be provided in the Bidding Document
2	Orange Scratch Cards (US\$5.00 Denomination)	3150 pcs	To be provided in the Bidding Document
3	Orange Scratch Cards (US\$10.00 Denomination)	250 pcs	To be provided in the Bidding Document

3. The Liberia Revenue Authority now invites sealed bids from eligible and qualified bidders for the **Procurement of Scratch Cards**.
4. Bidding will be conducted through the National Competitive Bidding (NCB) procedures specified in the PPCA 2010, and is open to all eligible bidders.
5. A complete set of Bidding Document in **English** may be pickup at the cost **US\$25.00** by interested bidders at LRA Headquarters on **Monday, July 29, 2024** between 9:30 am & 3:30 pm daily.
6. Interested eligible bidders may obtain further information from the below address within the hours of 9:30 am to 3:30pm

Lovetta W.J. Williams
Basement Floor
Liberia Revenue Authority Headquarters
ELWA Junction
Paynesville, Liberia
Tel: 231-(0886) – 676-046
Email: lovetta.johns@lra.gov.lr

7. Qualification requirements include the following:
- A bid security (in the form of Managers Check/Bank Guarantee)
 - A valid Tax Clearance Certificate
 - A valid Business Registration Certificate (must registered with Business Code: **(J6190)**)
 - Proof of registration on PPCC vendor registry
 - Company profile
 - Proof of similar services rendered (clients & contracts)
8. Bids shall be valid for a period of **Ninety (90) days** after the deadline of bid submission. All Bids must be accompanied by Bid Security of **USD500.00 (Five Hundred United State Dollars)** and shall be valid for the period of **Ninety (90) days** after the Tender validity period.
9. Bids will be opened on **Monday, August 12, 2024 at 3:00pm, in the Conference Room on the Basement Floor of the LRA Headquarter** in the presence of bidders' representatives who choose to attend, at the address below:
10. **Bids must be submitted both in hard and electronic copies.** Electronic bid should be submitted through this link: procurement@lra.gov.lr . Late bids will be rejected and returned unopened. All bids must be clearly marked with the address indicated below
11. **The most responsive Bidder will be issued Framework Contracts**
12. The address is: **Procurement of Scratch Cards**
Ref: IFB No. LRA/SBA/NCB/008/2024
Liberia Revenue Authority, Headquarters
Paynesville, Liberia
Tel: 231-(0886) -676-046
Email: lovetta.johns@lra.gov.lr and procurement@lra.gov.lr
13. The Liberia Revenue Authority reserves the right to reject or accept any bid submitted and to annul the entire process at any time for reasons to be communicated to bidders without incurring any liability.

Signed



Lovetta W.J. Williams
Manager/Procurement

Approval



Samuel G. Bennett Jr.
Deputy Commissioner General
Administrative Affairs

