



INVITATION FOR BID

LRA/NCB-023/08-26

National Competitive Bidding Printing of SAD Booklet IFB No./LRA/SBA/NCB/003/2026

1. The Liberia Revenue Authority (LRA) has received funds from the Government of Liberia through budgetary allocations and intends to use portion of it to fund eligible payment under the contract for the **Printing of SAD Booklets** for its FY 2026 operations.

2. This procurement covers the **Printing of SAD Booklets** as fully detailed in Section VI Technical Specification as indicated below:

PRINTING OF SAD BOOKLET		
No.	DESCRIPTION	QTY
1.	SAD BOOKLETS	1,167 BOOKLETS

3. The LRA now invites sealed bids from eligible and qualified bidders for the Printing and **Delivery of SAD BOOKLETS**. Bidding will be conducted through the National competitive Bidding (NCB) procedures specified in the PPCA 2026 and approved by the PPCC and is opened to all eligible bidders.

4. Interested eligible bidders may obtain further information from
Lovetta W.J. Williams
Liberia Revenue Authority Headquarters
Basement Floor
ELW A Junction Paynesville, Liberia
Tel: 231-(0886)-676046
Email: lovetta.johns@lra.gov.lr

5. **Qualifications requirements:** All bids must be accompanied by:

- A bid security in the form of a **Manager's check/Bank Guarantee of US\$500**.
- Valid Tax Clearance
- Valid Business registration with business activity Code: **G4759**.
- Must be Registered on the EGP platform
- Power of Attorney
- Proof of ability to pre-finance
- Provide proof of ability to pre finance the printing and supply of the booklets.

6. Bids shall be valid for a period of **ninety (90) days** after the deadline of bid submission.

7. All bid must be accompanied by a bid security of **US\$500.00 (Five Hundred United States Dollar)** and shall be valid for a period of **Twenty-Eight (28) Days** after the tender validity period.

8. **Bids must be submitted on the PPCC eProcurement Platform on or before September 2, 2026, at 3:00pm.**

9. A complete set of Bidding Document in English can be downloaded on the PPCC eProcurement Platform by interested bidders.

10. Bids will be opened on **September 2, 2026 at 2:30pm**, on the PPCC eProcurement Platform.

11. All bids must be clearly marked with the address indicated below:

Printing of SAD Booklet

IFB No. LRA/SBA/NCB/003/2026

Liberia Revenue Authority

LRA Headquarters, Basement Floor ELWA Junction,

Paynesville, Liberia

Tel: 231-(0886)-676046

Email: lovetta.johns@lra.gov.lr

12. The Liberia Revenue Authority reserves the right to reject or accept any bid submitted and to annul the entire process at any time for reasons to be communicated to bidders without incurring any liability.

Signed: _____



Lovetta W.J Williams
Procurement Manager

Approved: _____



Samuel G. Bennett, Jr.
**Deputy Commissioner General
Administrative Affairs (DCGAA)**

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**FOR MORE
DETAILS**



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ELWA Junction
Paynesville City, Liberia